



FEDERAL HOUSING AUTHORITY

Julius Nyerere Crescent, Asokoro
P.M.B. 101 Garki, Abuja F.C.T

REF: FHA/ES/

DATE:.....

LETTER OF CHECKING IN OF OWNER-OCCUPIERS

This is to certify that

has just been given the keys and formally checked into his/her completed House/Flat No
..... Abuja, this

ALLOTTEE CHECKED-IN BY:

Name of Officer:

Designation:

Signature:

UNDERTAKING BY THE TENANT

I, confirm that I have collected the keys of the above mentioned property thisday of20.....

I hereby agree **NOT** to undertake any improvements or alterations without written permission from the Federal Housing Authority.

I hereby indemnify the Federal Housing Authority against all responsibility and risks.

.....
ALLOTTEE'S SIGNATURE

AUTHORISED BY:
NAME:
SIGNATURE:
DESIGNATION:
DATE:.....